Monday Meeting Agenda

Explain google forms

 How do I log in?

 Emailed by Jamie Winkler

 Click on link and log in (you may have to set up a login and password)

 What do I fill out?

Name of Assessment (ie. Unit 1 Test or Gone with the Wind Essay)

Date of Assessment (January Week 1, March Week 4)

Standards Assessed (B2.2A, Science Writing Standard 1)

Subject Taught

 Why do I need to do this?

For both the School Improvement Plan and for AdvancED accreditation documentation of when and how standards are assessed is required. The previous attempt to have all teachers email Jamie their calendar was unsuccessful. By using google forms, we are able to put all the information in a spreadsheet and keep it from year to year.

Thank you to Melissa Sapienza, Kim Kleinhardt, Sean Anderson, Adam Burhans and Chris Howard for emailing their assessment calendars last year. You don’t have to fill out the forms for your assessments. We can use what you sent us!